



Odisha Gramya Bank

H.O-At- Gandamunda, P.O.: Khandagiri, BBSR -30

RFP No. : RFP/ITD/PROCUREMENT/002/2018-19 dated: 05 Feb 19

Corrigendum No: 1

Date: 25-02-2019

1. Updated Bid schedule of RFP.

S. No	Description of Information/ Requirement	Information / Requirement
1.	Tender Reference Number	RFP/ITD/PROCUREMENT/002/2018-19
2.	Date of Issue of RFP	5 th February 2019
3.	Last date for receipt of queries, if any.	14 th February 2019, 17:00 hours
4.	Pre Bid Meeting	15 th December 2018, 11:00 hours
5.	Bid Submission Mode.	Through manual Tendering process
6.	Last Date and Time for submission of bids along with supporting documents through the above	5 th March 2019 on or before 18:00 hours at the Bank's Information Technology Department, Head Office, Bhubaneswar. (Should be submitted to the contact officials in person).
7.	Last date, time and place for submission of Original Demand Draft for Cost of document, EMD / Bank Guarantee.	5 th March 2019 on or before 18:00 hours at the Bank's Information Technology Department, Head Office, Bhubaneswar. (Should be submitted to the contact officials in person).
8.	Date, time and venue for opening the technical bid.	6 th March 2019 at 11:00 hours at the Bank's Information Technology Department, Bhubaneswar.
9.	Date, time and venue for opening the commercial bid	Will be intimated to the technically shortlisted bidders.
10.	Name of contact officials for DD submission as stated in serial No.6 and for any enquiries.	R. R. Venkatachary – General Manager IT S. K. Basa – Sr. Manager It
11.	Address for Communication / Submission of Bids	The General Manager, Information Technology Dept, Odisha Gramya Bank, Head Office, AT- Gandamunda, P.O. – Khandagiri, Bhubaneswar – 751030.
12.	Contact officials for any clarification.	S. K. Basa – Sr. Manager, IT 0674-2353045 Mr A. K. Khandai- Manager-IT 0674-2353023
13.	Contact e-mail ID	itd@odishabank.in itdh@odishabank.in atm@odishabank.in

2. Queries of the Bidders and corresponding reply.

Note: All the documents including the Annexures should contain the referral of the RFP No as RFP/ITD/PROCUREMENT/ 002/2018-19 dated 5th February 2019.

Queries Raised by various Bidders and the corresponding remarks by the Bank.						
S r.	Document Reference	Page No	Clause NO	Description in RFP	Clarification Sought	Remarks from Bank
1	Section 3 – Scope of Work : 3.1 General	10	3.1.1 2	The selected bidder shall provide Training to Administrators and Users of the Application as well as providing training to the prospective Vendors during each Event. Bidders need to provide Onsite (Offline) training to the User and Administrator at Head office, Odisha Gramya Bank.	For Offline training, kindly share approx. numbers of end OGB's users, administrators & bidder count, Number of location, numbers of days (Pre and Post Go-Live). Will OGB provide training facilities, accommodation ??, kindly confirm	2 Days of training at HO learning center. All the infrastructure will be provided by the Bank. Trainer will be from Selected Bidder.
2	Section 3 – Scope of Work : 3.1 General	10	3.1.1 3	All the documents related to Bids and auction should be created, edited by the Bank. However Bank may take assistance of the Bidder while floating or publishing the Tender or auction as and when required.	Ref. to this point, we assume that Bank will prepare and publish online event by using e-Procurement tool and service provider will assist you for handholding support for using tool. Kindly confirm.	Vendor should be able to provide technical or Handholding support related to e-Procurement tool as and when required by the Bank onsite/ through remote support.
3	Section 3 – Scope of Work : 3.2 Broad Requirements: 3.2.11 Support and operations	13	3.2.1 1	The selected bidder should be willing to send an Engineer/Developer to OGB office in Bhubaneswar for requirement gathering for each tendering event.	Ref. to this point, it is not possible to gather the requirement for each event as it can be suffice through telephonically also. Kindly confirm.	Vendor should be able to provide technical or Handholding support related to e-Procurement tool as and when required by the Bank onsite/ through remote support. One helpline Number should be provided for Bank and Bidders.
4	Section 3 – Scope of Work : 3.2 Broad Requirements: 3.2.11 Support and operations	13	3.2.1 1	Co-ordinate with the back end infra team for specific requirement compliance in relation with the tender requirement.	Kindly elaborate	In case of any coordination between Bank and Backend infra team is required, Bidder should coordinate between Bank and Backend team.
5	Section 3 – Scope of Work : 3.2 Broad Requirements: 3.2.11 Support and operations	13	3.2.1 1	Help and guide the procurement team of OGB in preparing dynamic forms and annexures related to tender to be executed, co-ordinate with various departments at OGB HO to provide necessary support/ assistance in e- Procurement event till the closure of the tender including creation of NITs (Notice Inviting Tenders), uploading the tender (also addendum/corrigendum if any), opening of technical and price bids etc.	Do we (Service provider) need to prepare e-tender or e-auction events on behalf of the client? OR OGB User will do the all activity at their end? Kindly confirm...	No, Bank will prepare all the relevant documents related to Bidding Process .Bidder need to coordinate and communicate all the bidders registered for bidding process before, during and after the bidding, as and when required by the Bank.
6	Section 3 – Scope of Work : 3.2 Broad Requirements: 3.2.12 Operational Support	14	3.2.1 2	The Bidder should install/ develop its own tools for monitoring the SLA.	Kindly elaborate	Bidder should provide any mechanism to monitor the e-Procurement system. Bank should be able to evaluate the down time.

7	Section 3 - Scope of Work : 3.1 General :	10	3.1.3	Each event should be a separate event to be supported by the proposed e-Procurement system. The system should provide online advertisement of tender, vendor registration through user id/password procedure and proper authentication with Digital Signature, downloading of RFP/tender documents by vendor, submission of bids online, technical evaluation of bids, on the basis of various parameters, reverse auction and award of contract.	1. Does it mean that Advertisement separately display apart from Tender? 2. We are considering Award of contract is same as Award of purchase order. Kindly Confirm.	Here the selected bidder for e-Procurement need to communicate or advertise all it's registered relevant companies regarding the bids notified by the Bank time to time.
8	Section 3 - Scope of Work : 3.1 General :	10	3.1.4	In e-Reverse auction module, the bidder should provide appropriate bidding screens for bidders to bid for contracts based on lot/single item works and for contract based on Total Cost of Ownership	Kindly elaborate what you are considering as lot in case of e-Reverse auction?	Here lot means the quantity of all the items meant for sale.
9	Section 3 - Scope of Work : 3.1 General :	10	3.1.3	Each event should be a separate event to be supported by the proposed e-Procurement system. The system should provide online advertisement of tender, vendor registration through user id/password procedure and proper authentication with Digital Signature, downloading of RFP/tender documents by vendor, submission of bids online, technical evaluation of bids, on the basis of various parameters, reverse auction and award of contract.	Department has mentioned about 'Advertisement' & 'Award of Contract', but no where in doc they have mentioned any detail related to defined modules. Kindly clarify.	All the required modules for e-Procurement and auction should be provided
10	Exit option and contract re-negotiation	26	8.15 {e}	All the warranties held by or in the name of the bidder shall be assigned or transferred as-is, in the name of OGB. The bidder shall execute any and all such documents as may be necessary in this regard.	Please elaborate which type of warranties?	Bank has removed this clause from the RFP.
11	Preparation of Bid	17	5.6 and 5.7	Bidder registered under MSME / NSIC or have Udyog Aadhar Memorandum certification under Micro & Small Enterprises of Service industry then exemption will be allowed on EMD.	Will exemption allowed to Medium enterprise?	No exemption allowed for Medium enterprises.
12	Annexure R - Commercial Bid Format	55	PAR T-A: - ONE TIME SET UP	One time setup of shared infrastructure, software application, commissioning	We understand that after completion of one time set up and one time comprehensive training, bank will release entire payment of One Time Set up. Request bank to confirm if our understanding is right?	The payment of implementation and installation cost will be done after successful Commissioning without any Bug.
13	Annexure R - Commercial Bid Format	55	PAR T-A: - ONE TIME SET UP	Cost of 5 numbers of Digital Signature and its token for Bank use.	Digital Signature is provided on 1 year / 2 year subscription basis, after which bank has to renew the same. We request bank to confirm the duration of subscription required for Digital Signature.	Digital signature of Class 2 for a period of minimum 2 years to be provided. Bidder need to renew the license if the same expire within the contract period of 5 years.

1 4	Article 8: Fall Clause	64	8.1	<p>The BIDDER undertakes that it has not supplied/ is not supplying similar product/ systems or subsystems at a price lower than that offered in the present bid in respect of any other Tender notified by Ministry/Department of the Government of India or PSU or a Public Sector Bank and if it is found at any stage that similar product/systems or sub systems was supplied by the BIDDER to any other Ministry/Department of Government of India or a PSU or a Public Sector Bank at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.</p>	<p>We request bank to confirm how bank intends to check as similar product/system or subsystems? As a Service provider we provide smeller product and service to many organizations? And commercials are decided based on no of events and scope of work, which normally vary as per client requirement.</p> <p>"Also confirm How bank will quantify this ?</p> <p>As per standard process any service provider signs up the deal as per business volume offered by customer and as per the scope of service. It can be lower or higher both. We under each contract is unique and separate from other business. We request bank to remove this clause "</p> <p>to remove this clause Also confirm How bank will quantify this ?</p> <p>As per standard process any service provider signs up the deal as per business volume offered by customer and as per the scope of service. It can be lower or higher both. We under each contract is unique and separate from other business. We request bank to remove this clause</p>	<p>This content is as per the CVC guideline. Bank has not created or modified the content.</p>
1 5	Price Freezing	22	7.7	<p>The prices finalized shall remain valid for a period of 60 months from the date of offer, with quarterly review for downward revision of prices. Bank's purchase committee along with the account manager of vendor will review the downward revision of price. No upward revision shall be accepted by Bank</p>	<p>Ref to this point, bank should keep the review process year on year basis, and should be willing to freeze the prices based on market sentiments/trends for services if required.</p>	<p>The prices finalized shall remain valid for a period of 60 months from the date of offer, with Annual review for downward revision of prices. Bank's purchase committee along with the account manager of vendor will review the downward revision of price. No upward revision shall be accepted by Bank</p>
1 6	Evaluation of Eligibility and Technical Bids point	21	7.1	<p>Bidders securing 80% or more marks will be shortlisted for opening of their commercial bids</p>	<p>Please explain the methodology used for marking?</p>	<p>Marking would be as per the compliance of the Annexure-J of the RFP. If the functionality is available or customisable by the bidder then 1 mark will be awarded else no mark will be awarded.</p>

1	Section 4	15	4.1 (PQ 2)	The Bidder should have minimum annual turnover total of ` 1.00 Crores in last two financial years (i.e. 2016-17, 2017-18). The turnover should not be of any corporate / group/ affiliated / associate / consortium partner. (The Bidder should submit Profit & Loss Statement for the years 2016-17 & 2017-18).	The Bidder should have minimum annual turnover total of ` 20.00 Crores in last two financial years (i.e. 2016-17, 2017-18). The turnover should not be of any corporate / group/ affiliated / associate / consortium partner. (The Bidder should submit Profit & Loss Statement for the years 2016-17 & 2017-18).	No change
2	Section 4	15	4.1 (PQ 3)	The Bidder should have experience of conducting total of 200+ e-procurement events (etender/e-reverse auctions/ e-forward auctions) in any private sector / Central or State Government departments or bodies / Public Sector Undertakings (PSU)/ Public Sector Enterprises (PSE)/ Banks in India in last 3 years. (Self-Declaration as per the Annexure-K to be attached)		The Bidder should have experience of conducting minimum of 50+ e-procurement events (etender/e- reverse auctions/ e-forward auctions) in any private sector / Central or State Government departments or bodies / Public Sector Undertakings (PSU)/ Public Sector Enterprises (PSE)/ Banks in India in last 3 years. (Self-Declaration as per the Annexure-K to be attached)
3	Section 4	15	4.1 (PQ 5)	The Bidder should be an ISO/IEC 27001:2008 certified company. (Certificate to be attached)		No change
4	Section 4	15	4.1 (PQ 6)	The Bidder should have a valid STQC (Standardization Testing and Quality Certification) certificate for E-Procurement platform. (Certificate to be attached)		No Change
5	4.1 Eligibility Criteria	15	4.1	The Bidder should have experience of conducting total of 200+ e-procurement events (e-tender/e-reverse auctions/ e-forward auctions) in any private sector / Central or State Government departments or bodies / Public Sector Undertakings (PSU)/ Public Sector Enterprises (PSE)/ Banks in India in last 3 years. (Self-Declaration as per the Annexure-K to be attached)	We request authority to please remove this clause or amended this clause. The clause should be "The Bidder should have experience of conducting e-procurement events (e-tender/e- reverse auctions/ e-forward auctions) in any private sector / Central or State Government departments or bodies / Public Sector Undertakings (PSU)/ Public Sector Enterprises (PSE)/ Banks in India in last 3 years. (Self-Declaration as per the Annexure-K to be attached)"	The Bidder should have experience of conducting minimum of 50+ e-procurement events (etender/e- reverse auctions/ e-forward auctions) in any private sector / Central or State Government departments or bodies / Public Sector Undertakings (PSU)/ Public Sector Enterprises (PSE)/ Banks in India in last 3 years. (Self-Declaration as per the Annexure-K to be attached)