



ओडिशा ग्राम्य बैंक
मुख्य कार्यालय
गण्डमुण्डा, खण्डगिरि,
भुवनेश्वर-751030,
(भारत सरकारके एक संस्थान)

Odisha Gramya Bank
Head Office
Gandamunda, Khandagiri
Bhubaneswar-751030,
Govt. of India Undertaking

ଓଡିଶା ଗ୍ରାମ୍ୟ ବ୍ୟାଙ୍କ
ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ
ଗଣ୍ଡମୁଣ୍ଡା, ଖଣ୍ଡଗିରି,
ଭୁବନେଶ୍ୱର-୭୫୧୦୩୦,
ଭାରତ ସରକାରଙ୍କ ଏକ ସଂସ୍ଥା

Phone No.0674-2353031, 2353032, Fax No.0674-2353011, 2353029,2353035,
Website- www.odishabank.in E.Mail. odishabank@yahoo.com

Ref No.- OGB/IT/HARDWARE/88/17

Dated 02.11.2017

To

All Eligible Vendors

Sub: Request for quotation for LASER PRINTER.

Dear Sir,

Please send your competitive quotation in sealed cover along with broacher three laser printer as per specification mentioned below on or before 14.11.2017 at 3.00 PM.

Item Description:

Technical Specification :

Technical Specification : Laser printer along with one extra tonner

SI No	Product	Description	Quantity	GST %
1	Laser Printer with one extra tonner	(g) Upto 30 PPM (h) 8 MB Memory (i) 266 Mhz Processor (j) More than 250 paper tray (k) More than 10,000 pages duty cycle	03	

Terms and Conditions:

1 Price should exclusive of all taxes and duties(Percentage of GST must be mentioned).

2. **Delivery and installation should be made at location, Laser Printer(Jaganathpur Branch under Balasore region, Nayagarh Branch under Khorda region & Head Office). Supplier should attend the complaint pertaining to Hardware supplied. Complain will be attended and closed within 48 hours.**

3. Time of delivery and installation check should be mentioned beyond which there will be a penalty of 0.5 % up to 5% per week of delay in delivery/installation check.

4. There should be one years onsite warranty.


5. The quote should have validity for 90 days. Bank may give repeat order.

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6. **100% payment on delivery and installation Check.**
7. Bank reserves the right to cancel the bid at any time before issuance of purchase order without assigning any reason.
8. Delivery should be done within two week of release of purchase order.
9. Bank has rights to amend/modify any typing/material error before the delivery.

Thanking you.

Yours faithfully,


(D. D. Mohanty)
Sr. Manager-IT

